

# *The New Museum Registration Methods*

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*the definitive guide to registration methodology for smaller institutions and beginning or part time registrars this is a completely new and updated version of the original classic included is a discussion of computer technology and its uses and implications for the small museum also provided sample manuals and forms for immediate use*

since the first edition was published in 1958 museum registration methods has defined the profession and served as a fundamental reference for all aspects of collections registration care and management the sixth edition of museum registration methods is a comprehensive guide to registration and collections management for museums from acquisition to use and deaccessioning the authors and other contributors come from a wide variety of museums and specializations the 56 chapters in this edition are either new or updated and include the history of the profession the role of the registrar in the museum managing very large collections developing and implementing collection management policies documentation of collections accessioning condition reports deaccessioning repositories and provenance research contemporary and digital art living and natural history collections loans exhibitions found in collection objects shipping records management and electronic data management are also addressed along with object handling and numbering digitization condition reporting preventive care storage on and off site inventory moving and packing shipping nationally and internationally couriering risk assessment security insurance integrated pest management ethics sustainability sacred and culturally sensitive objects intellectual property rights appraisal ethical and legal issues and research the book includes a comprehensive resource list glossary hypothetical situations to ponder and model collection forms are also addressed along with object handling and numbering digitization condition reporting preventive care storage on and off site inventory moving and packing shipping nationally and internationally couriering risk assessment security insurance integrated pest management ethics sustainability sacred and culturally sensitive objects intellectual property rights appraisal ethical and legal issues and research the book includes a comprehensive resource list glossary hypothetical situations to ponder and model collection forms are also addressed along with object handling and numbering digitization condition reporting preventive care storage on and off site inventory moving and packing shipping nationally and internationally couriering risk assessment security insurance integrated pest management ethics sustainability sacred and culturally sensitive objects intellectual property rights appraisal ethical and legal issues and research the book includes a comprehensive resource list glossary hypothetical situations to ponder and model collection forms are also addressed along with object handling and numbering digitization condition reporting preventive care storage on and off site inventory moving and packing shipping nationally and internationally couriering risk assessment security insurance integrated pest management ethics sustainability sacred and culturally sensitive objects intellectual property rights

appraisal ethical and legal issues and research the book includes a comprehensive resource list glossary hypothetical situations to ponder and model collection forms the book includes a comprehensive resource list glossary hypothetical situations to ponder and model collection forms

a successor to museum registration methods after the revision of its third volume was abandoned as impractical reports the most recent research and practice for improving the care safety and documentation of museum collections covers documentation collections management processes administrative functions risk management and ethical and legal issues includes a glossary without pronunciation annotation copyrighted by book news inc portland or

gives the information on the marking and storage of museum collection and the packing and shipping of object changes in tariff laws and regulations governing importing and exporting and new developments in museum insurance shows new articles

since the first edition was published in 1958 museum registration methods has defined the profession and served as a fundamental reference for all aspects of collections registration care and management the sixth edition of museum registration methods is a comprehensive guide to registration and collections management for museums from acquisition to use and deaccessioning the authors and other contributors come from a wide variety of museums and specializations the 56 chapters in this edition are either new or updated and include the history of the profession the role of the registrar in the museum managing very large collections developing and implementing collection management policies documentation of collections accessioning condition reports deaccessioning repositories and provenance research contemporary and digital art living and natural history collections loans exhibitions found in collection objects shipping records management and electronic data management are also addressed along with object handling and numbering digitization condition reporting preventive care storage on and off site inventory moving and packing shipping nationally and internationally couriering risk assessment security insurance integrated pest management ethics sustainability sacred and culturally sensitive objects intellectual property rights appraisal ethical and legal issues and research the book includes a comprehensive resource list glossary hypothetical situations to ponder and model collection forms

between 2010 and 2012 the university of florida smathers library special collections will receive over 15 000 objects from the panama canal museum in seminole florida the panama canal museum is closing in 2012 and university of florida smathers library special collection will be the repository of the museum s collection the collection consists of objects that were donated to the museum by u s citizens who lived in the panama canal zone during its construction and u s occupation many objects exemplify the merging of cultures that occurred between the u s occupants and the panamanian people for this reason the university of florida and the smathers libraries agreed to accept this collection because it can provide valuable research opportunities and open up possibilities for collaboration among departments programs and groups across campus such as the center for latin american studies and the samuel proctor oral history program within the collection there are many types of paper objects such as written documents books yearbooks photographs maps and newspapers that the library handles on a regular basis however an overwhelming amount of the collection is comprised of three dimensional objects that vary in material and size although the smathers library has other three dimensional objects in its collection no standard had been established about how to handle dimensional objects of various materials with part of the collection arriving at the end of 2010 the smathers library was in need of a manual on how to handle a variety of three dimensional museum objects in a library context although museums and libraries share many similarities such as their dedication to preservation and education they are fundamentally different in the way they are structured and how they provide public access to their collections this project outlines the similarities and differences between museums and libraries and how museum registration methods and collections management policies in museums can be adapted to serve the needs of the smathers library special collections the result is a customized manual that will guide the library through the various steps of integrating the panama canal museum objects into their collections topics included in the manual are processing the collection object handling condition reporting photographing proper storage protocol for providing access to the collection exhibiting and conducting regular inventory checks

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